



August 25, 2021

Parent/Guardian,

We are excited to announce that we are opening our PowerSchool Home Portal for parent/guardian accounts for students in grades 5-12. If a parent/guardian had a parent portal account in school year 2020-21, then that same account should be active for 2021-22. You may need to click on the Forgot Username/Password link if you do not remember either of these (refer to attached Quick Reference Guide for instructions). Please note that all students in grades 5-12 have a home portal username/password – parents can also use that information to login to the home portal.

We have set up parent/guardian accounts in PowerSchool for students in grades 5-12 based on the following criteria. **ALL** conditions must have been met in order for the accounts to be automatically set up.

- The parent/guardian provided a valid email address during online registration
- The parent/guardian is listed as CUSTODIAL in our system
  - o The person completing the online registration for the student indicates who is custodial
- The parent/guardian relationship to the student is listed as one of the following - mother/father/step mother/step father/foster mother/foster father

How to access your parent/guardian account:

- Go to <https://nafcs.k12.in.us>. Click on PowerSchool Portal (large blue tile in the middle of the page).
- The link will direct you to the parent portal website – <https://nafcs.powerschool.com/public>.
- This website is entitled Student and Parent Sign In.
- Click on Forgot Username or Password.
- Enter the email address that was provided during registration as your username and email.
- A link will be sent to the email address given during online registration so that a password can be set.
- Your username will be the email address.

We know that there will be situations where someone is going to need access but they may not have received it automatically in this first wave. Our schools are ready to assist parents with this. You may call your child's school to receive assistance or email [powerschool@nafcs.org](mailto:powerschool@nafcs.org). The email will then be forwarded to the appropriate school to provide assistance. Please include the following information. Schools will respond as quickly as possible.

- Parent/guardian name and relationship to the student
- Parent/guardian email
- The student(s) that need to be associated with the parent/guardian account – **please include grade level and school with each student**

We are continually trying to find ways to keep you informed and updated about your student's progress. We hope that the Home Portal will help enhance the relationship between your child's school and your home.