

Home Portal Quick Reference Guide

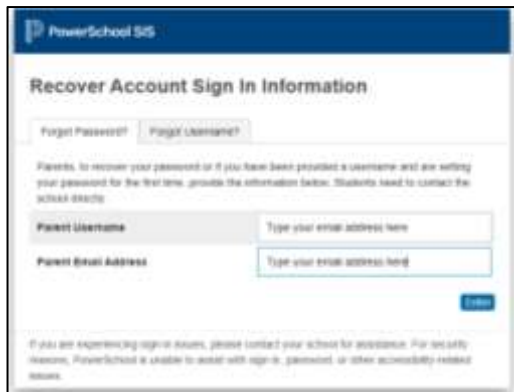
1. Parent portal accounts have been setup with the username as the parent’s email address (as entered during online registration).
2. Go to the [New Albany Floyd County Schools’ website](https://nafcs.org).
3. Click on PowerSchool Portal.



4. The link will direct you to the parent portal website – <https://nafcs.powerschool.com/public>
5. Click on [Forgot Username or Password?](#)



6. The following screen will appear – enter the **email address** in the Parent Username and Parent Email Address.



7. An email will be sent to the address provided. This email will include a link – click on this link to set a password.



8. Parents/Guardians will then be able to login to the home portal using the email address as the username and the password that was created in step 7.
9. If you have multiple students in grades 5-12, you should see each child in the top left of the home portal screen. If you do not have access to someone that you should, please call your school or send an email to powerschool@nafcs.org and someone will contact you as soon as possible.



10. Parents/Guardians can also download the PowerSchool Mobile App to view home portal information. The app is available to both Apple and Android users. In order to connect to your home portal account via the app, a district code is required. Prior to using the app, you will need to locate the district code in the lower left corner of your home portal screen.
11. Need assistance – please call your school or email powerschool@nafcs.org and someone will contact you as soon as possible.