

# New Albany-Floyd County Consolidated School District Transportation Mechanic (499)

## JOB POSTING

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### Job Details

Title

**Transportation Mechanic**

Posting ID

**499**

Description

**TITLE:** Transportation Mechanic  
**CLASSIFICATION:** Classified (Non-Exempt)  
**PAY GRADE 21:** \$20.91 to \$22.01 (*based on education and experience*)  
**REPORTS TO:** Transportation Manager, Director and/or Assistant Director  
**LENGTH:** 260 days/year position

*Fully benefitted to include: medical, dental, vision, life insurances; sick, personal, holidays & vacation days as well as state retirement (PERF).*

#### **QUALIFICATIONS:**

- High School Diploma or equivalence. Technical degree in Heavy Truck/Diesel preferred.
- ASE School Bus or Heavy Truck certifications or able obtain.
- Two years job experience as a mechanic and/or related field.
- Hold a valid Commercial Driver's License with Passenger, School Bus, and Air Brake endorsements or agree to obtain license within 60 days of start date.
- Hold a current DOT Physical as required by the State of Indiana Bureau of Motor Vehicles or agree to obtain physical within 60 days of start date.
- Hold a valid Standard Certificate issued by the State School Bus Committee or agree to obtain certificate within 60 days of start date.
- Have knowledge of Indiana State Inspection laws.
- Have computer skills and be able to operate diagnostic programs, access electronic service information, and troubleshoot problems.

#### **RESPONSIBILITIES:**

- Responsible for all phases of bus repair. (diesel, gasoline and propane)
- Complete all paperwork or data entry that is necessary to keep track of work performed on equipment.
- See that shop area is kept clean and that all safety standards are enforced.
- Evening/weekend service calls when needed (if available).
- Complete and/or update any State requirements regarding Commercial Driver's License.
- Complete and/or update any State requirements regarding Physical forms.
- Attend the Annual State Safety meeting and any other brief meetings for administration and safety instruction.
- Drive route(s), when necessary, and shall keep order and maintain discipline among the children while on the school bus or along the route, being firm but polite, impartial and fair, and shall use every care for the safety of the children.
- Ensure NAFCS buses and service vehicles are in compliance with Federal, State, and Local safety standards.
- Such other related responsibilities that may be assigned by the Manager, Director or Assistant Director of Transportation.

**PHYSICAL DEMAND:** The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand and use hands to finger, handle or feel objects, tools, or control; each with hands and arms; climb or balance. The employee is occasionally required to sit, kneel, stoop, crouch, crawl and/or smell.

The employee must regularly lift and/or move up to 35 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required

by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to focus.

*Shift Type*

**Full-Time**

*Salary Range*

**Per Hour**

*Location*

**Transportation**

**Applications Accepted**

*Start Date*

**08/18/2021**