

New Albany-Floyd County Consolidated School District Teacher, Math (403)

JOB POSTING

Job Details

Posting ID

403

Title

Teacher, Math

Description

TITLE: Math Teacher
CLASSIFICATION: Certified Position
REPORTS TO: Building Principal

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- **Education and/or Experience:** Valid Indiana teaching license for the teaching assignment.
- **Other Skills and Abilities:** Must have a working knowledge of computers and their capabilities.

RESPONSIBILITIES:

- - Maintains and continues education of content, curriculum, methods, materials and equipment appropriate for student instruction.
 - Plans and implements lessons plans based on school objectives and the needs/abilities of students.
 - Ensures that instructional environment is inviting, clean, safe and conducive to learning.
 - Coordinates instructional activities with other professional staff, both school and non-school based, to maximize learning opportunities.
 - Assesses student achievement and maintains appropriate documentation for institutional and Individual reporting purposes.
 - Establishes and maintains effective working relationships with students, peers and parents.
 - Participates in staff and curriculum development activities and meetings as required.
 - Administers, scores and records local achievement and diagnostic tests as the teacher recommends for individual study.
 - Works with individual students or small groups to reinforce learning of materials and/or skills.
 - Assists students with instructional materials assigned by the teacher to promote on-going skill development.
 - Assists students with independent study, enrichment and remedial work as assigned by the teacher.
 - Assists with large group activities such as drill work, reading aloud, etc.
 - Reads to students; listens to students read and participates in other forms of oral communication with students.
 - Checks notebooks, corrects papers, supervises testing and make-up work as assigned by the teacher.
 - Performs other related duties as assigned by Principal and/or other designee.
 - Demonstrates knowledge of subject matter and current educational practices; utilizes varied instructional strategies and activities.
 - Establishes, communicates and encourages high standards of student performance.
 - Monitors, assesses, and provides appropriate feedback of student performance and progress.
 - Keeps attendance reports.
 - Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
 - Performs non-instructional duties affecting the school program.
 - Implements school policy and pertinent law.

- o Participates in professional development activities; Participates in faculty and professional meetings, educational conferences, and teacher training workshops.
- o Prepares teaching outline for course of student, assigns lessons, and corrects homework papers.
- o Administers tests to evaluate student's progress, records results, and issues reports to inform parents of progress.
- o Maintains discipline in the classroom, school building and school grounds.
- o Performs related duties, such as sponsoring one or more special activities or student organizations, assisting students in selecting course of study, and counsels them in adjustment and academic problems.
- o Performs other related duties as assigned by the Principal and/or other designee.

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| <i>Shift Type</i> | Full-Time | <i>Salary Range</i> | |
| <i>Salary Code</i> | Per Year | <i>Job Category</i> | Certified |
| <i>External Job Application</i> | Certified | <i>Internal Job Application</i> | Internal |
| <i>Location</i> | New Albany High School | <i>Posting Status</i> | Active |
| <i>Minimum Qualifications Screening</i> | | | |

Job Application Timeframes

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|----------------------------|-------------------|---------------------------|-------------------|
| <i>Internal Start Date</i> | 06/28/2021 | <i>General Start Date</i> | 06/28/2021 |
| <i>Internal End Date</i> | | <i>General End Date</i> | |

Job Pools

| <i>Pool Name</i> | <i>Quantity</i> | <i>Requisition ID</i> | <i>Requisition Title</i> |
|------------------|-----------------|-----------------------|--------------------------|
| Default | 1 | | |

Alternate Job Contact

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|-----------------|--------------|
| <i>Name</i> | <i>Title</i> |
| <i>Location</i> | <i>Phone</i> |
| <i>Email</i> | |

References

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|---|------------|-----------------------------|-------------------------|
| <i>Automatically Send Reference Check</i> | Yes | <i>Reference Check Form</i> | Certified Survey |
|---|------------|-----------------------------|-------------------------|