

# New Albany-Floyd County Consolidated School District Department Chair - Special Education (438)

## JOB POSTING

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### Job Details

*Title* **Department Chair - Special Education**  
*Posting ID* **438**  
*Description* **TITLE:** Department Chair  
**CLASSIFICATION:** Extra Duty - Certified Position  
**PAY RANGE:** Pay according to Extra Duty Salaries / Ancillary Duties Schedule  
**REPORTS TO:** Building Principal

#### **QUALIFICATIONS:**

- **Internal certified applicants ONLY**

#### **RESPONSIBILITIES:**

- Leads the department in developing, implementing, and monitoring curricular frameworks.
- Leads the department in the collection, analysis, and response to data.
- Guides the department in use of technology including Power School, Google and Performance Management System/PIVOT.
- Leads in developing and supporting school-wide and departmental programs and initiatives.
- Participates in opportunities to support Core Indicators of performance, dual credit partnerships, work-based learning and certification/licensure.
- Keeps current with resources and best practices.
- Facilitates communication between the department and administration.
- Facilitates communication within the department to problem-solve issues.
- Assists in coordinating departmental Advisory Committee meetings.
- Performs other related duties as assigned by the Principal and/or other designee.

*Shift Type* **Part-Time**  
*Salary Range* **Stipend**  
*Location* **New Albany High School**

### Applications Accepted

*Start Date* **07/14/2021**