

# New Albany-Floyd County Consolidated School District

## CTE Paraprofessional (374)

### JOB POSTING

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#### Job Details

*Title*

**CTE Paraprofessional**

*Posting ID*

**374**

*Description*

**TITLE:** CTE Paraprofessional

**CLASSIFICATION:** Instructional Support Staff

**PAY GRADE 11:** \$15.44 - \$16.54 hourly (based on education and experience)

**LENGTH:** 6.5 hours daily / 180 days yearly

**REPORTS TO:** Building Principal

#### **QUALIFICATIONS:**

- Associate's degree or, two (2) years college credit or, completion of 1,000 hours in the past year as a paraprofessional or successful completion of ParaPro Assessment Test.
- Maintain strong verbal, written, and computer skills
- Demonstrated interest in working with high school students
- Possess basic technical skills and knowledge, preferably in the automotive industry
- Such alternatives to the above qualifications as the Administration may find appropriate and acceptable

#### **RESPONSIBILITIES:**

- Supports teachers and students in the Auto Collision, Auto Services, Aviation, and Diesel Services programs or other content areas.
- Works with individual and small groups of students to reinforce learning of materials and/or skills.
- Assists students with independent study, enrichment, and remedial work as assigned by the teacher.
- Provides assistance and support to special needs students.
- Reads to students, proctors exams, and provides direct supervision.
- Assists with the handling of students with social emotional needs.
- Assists in organizing and monitoring student work-based learning programs.
- Communicates effectively with business partners.
- Maintains a high level of ethical behavior and confidentiality of information.
- Assists teachers to maintain tools, equipment, supplies, and training lab.
- Performs other related duties as assigned by the Administration and/or other designee.

*Shift Type*

**Part-Time**

*Salary Range*

**Per Hour**

*Location*

**Prosser Career Education Center**

#### Applications Accepted

*Start Date*

**07/23/2021**