



NEW ALBANY FLOYD COUNTY SCHOOLS

Administrative Services Center
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Parent/Guardian,

The Indiana Department of Education has sent guidance to all school corporations that in order to claim a student for funding, proof of Indiana residency must be a component of the student's educational record. The document provided as verification must contain the student's current address. The following documents are listed as acceptable forms for proof of residency.

- Current utility bill
- Current telephone bill
- Bank statement
- Mortgage/Rental/Lease statement
- Medical bill
- Any other like information that provides a verifiable address

Note: please remove any other personal information from the document – all that is needed is the verifiable address.

We are trying to make this as easy as possible for parents to provide the information. We have several different ways for parents to do this. Whichever method you choose - please make sure to include your student's name and school so that it can be directed to the correct place. If you are sending in for multiple students, please include each student's name and school.

- Take a picture or scan the documentation and email to verify@nafcs.org.
- Mail the documentation to your child's school.
- If your child attends school in person, you may send this in with the child.

We appreciate your help in this process – we apologize for the inconvenience. We received this information from the Indiana Department of Education AFTER our registration process was already complete. From this point forward, we will complete this during registration.

Please forward this information **by October 30**. Thank you so much for your continued support.